

Review of Partnership Governance Arrangements: Action Plan

Recommendation	Priority 1= Low 2= Med 3= High	Responsibility	Comment	Date
R1 Develop a corporate framework and guidance for the implementation of governance arrangements within the Council	3	ACE	Partnership protocol has been developed through Local Strategic Partnership – this, together with accreditation process for LSP is an outline framework. Full framework developed	April 2003
R2 Implement all of the recommendations in the 2001 Internal Audit report on voluntary arrangements	3	Principal Policy Officer, ACE Division	Action Plan attached as Appendix 2	
R3 Finalise the local ‘compact’ dealing with the Council’s partnership working with the voluntary and community sector.	3	Principal Policy Officer, ACE Division	Compact to be approved at Executive Committee, 4 December 2002.	Dec 2002
R4 Clearly define the roles and responsibilities of officers and members and ensure they are understood by all concerned in partnership working.	2	Principal Policy Officer/ACE	This is a key component of Code of Practice on Funding and Voluntary Sector Compact. Existing definition of roles and responsibilities needs to be updated.	April 2003
R5 Develop a process for dealing with any conflicts that may arise between partnership members.	1	ACE	Developed as part of R1.	April 2003

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R6 Develop a systematic process to ensure that the full legal implications for the Council of each partnership in which it is involved are fully identified and properly considered.	1	ADoDLS	Partnership is a term which covers a variety of entities. Not all will have significant legal implications. This is a key element of R1 and R4 and therefore will be developed at the same time.	April 2003
R7 Incorporate partnership working into scrutiny arrangements	2	ACE	<p>The report states that the council has made good progress in implementing the new democratic arrangements it has not yet extended the scrutiny function to cover overall partnership working.</p> <p>The report refers in particular to health scrutiny. This role for the Council does not commence until January 2003. Interim arrangements will be in place until May 2003.</p> <p>Overview and Scrutiny have been reviewed and revised in Bury MBC. The revised process links more closely with the themes of the Community Strategy and Bury's partnership infrastructure.</p> <p>A User's Guide to Overview and Scrutiny is currently being developed which will include points on the role of the overview and scrutiny process in relationship to partnership working.</p>	<p>May 2003</p> <p>May 2003</p>

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R8 Establish clear lines of accountability within each partnership	1	ACE	Again, this would be incorporated into the partnership protocol. The LSP has already set out accountability arrangements as part of the accreditation process.	April 2003
R9 Specify outputs and outcomes in agreements for partnership delivery	2	ACE	<p>This will not be relevant to all partnerships. Partnership Agreements are being developed as part of the review of Grants to Voluntary Organisations. They are already in place with organisations that form part of the Community Advice and Information Network.</p> <p>More strategic partnerships will agree outcomes and outputs within strategies developed.</p>	Ongoing
R10 Establish effective financial monitoring arrangements for all partnerships	1	DoFEG	The report acknowledges that the council already actively monitors the financial arrangements to ensure that partnerships comply with the relevant finance regulations and standing orders. The recommendation is that this continues as the council identifies its key partnerships.	Ongoing